

**James River Figure Skating Club Board Minutes**

**Date: December 8, 2025**

**Location: \_Shadys\_ @ 6:30 PM**

**Attendance:** Joe Bear (Pres), Jonathan Protector (VP), Amy Johnson (Secretary), Lenae Bear (Treasurer), Savanna Protector, Justin Bear, Amy Becker **Absent:** **Others:** Coach Brittany, Coach Morgan, Robert Ogren, Alan Rinehart

1. Reading and approval of November 17th minutes. AB moves to approve, LB 2nd. Motion Carries.

**a. Treasurer Report/Finance Committee**

- i. Bank balance 59,758 Last Year 63,000
  1. registrations/rentals for session 2 are done, ice show lights have been purchased and November ice is paid for.
- ii. Audit-Who would like to do this?
  1. No volunteers but would be good to do this.

**b. Registration Committee**

- i. Tshirts are ordered and paid for.
  1. Handed out
- ii. Competitor Christmas Party- December 22nd Bowling alley. 5:30
- iii. Session 3 opening - Dec 15th
- iv. Skate rentals. - need to decide in registration committee how to handle this next year. We want the club to cover the sharpenings (or include in the cost of rental) b/c it's difficult to track payments to Leta otherwise.
- v. How is Christmas show practice going? Any changes need to be made? All is good.

**c. Liaison Committee**

- i. November ice \$5,315
- ii. Sent an Email to Chris making sure he is ready for the Christmas show. He says it will be ready!
- iii. Mollie Perkins had basically taken over ice scheduling. We have the ice schedule done till the end of February. So far it's much better. Thursdays are back to normal.
- iv. January calendar - minor adjustments made - Brittany will submit
- v. Sent an email to Chris about the rink issues on 11/20. Brittany also sent an email to Chris and Amy on 12/1 after the initial email. Chris is trying to correct the issues. Will learn more on December 10th at the WSB meeting. Hopefully things will improve.
- vi. Alan Rinehart to discuss light purchases. - AB making a motion for Amending the light budget to \$3300, JP seconds - motion carries

**d. Fundraising Committee**

- i. Gun Raffle- Total Money received? \$20150 is the profit from the gun raffle. Do we need to collect from anyone? 82 full books didn't sell, 32 partial books, 19 books to follow up on.
- ii. Who's doing the live feed and where are we doing it? Who's drawing and writing things down? Assign people so it flows somewhat quickly before the show starts.

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Savanna is doing the live feed, Robert and Jon are going to help Justin with the drawing.

- iii. Giving Hearts Day - Lenae has a letter drafted to hopefully have some skaters hand deliver to local businesses and/or mail some out to come up with the \$3,000.
  1. Discussed the \$3000 goal. Joe and Savanna are donating \$400 each for Giving Hearts Day. Daktel money is also for giving hearts day.
- iv. Christmas show Donation boxes. Should have board members watching them. Who would like to do this? One on the west side and one on the east side.

### e. Ice Show Committee

- i. Budget - Last year \$23,575, asking for \$27500; JP makes a motion to approve budget of \$27500, SP seconds - motion carries
- ii. Curtain - Amy will make a couple of calls
- iii. Ice show Practice and communication. Text groups? Amy or maybe Shyia?? Amy will ask

### f. Director Comments

- i. Christmas show volunteer slots are almost full! :D
- ii. How can we help Savannah with flower prep for the xmas show? Needs some help on Saturday
- iii. Lenae is taking the club photo? Yes - Brittany will send an email to the club
- iv. How can we hang the banner for the ice show theme reveal? Or have someone hold it and unroll it? Brit, Morgan, and Amy will do this

### g. Coach Comments

- i. Only 2 skaters to attend EGF - assuming the club will NOT pay for a coach. If parents won't pay, a coach will not attend.
  1. justinB is making a motion to pay for a coach to attend a competition (previously outlined as our coaches attending) at least 5 skaters need to register for the competition, JP seconds, motion carries.

## 2. Old Business

- a. Committee Assignments mostly updated.
- b. Christmas Show-Cups/napkins tables? Lenae handled this
  - i. What else needs to be done? Jon will handle coffee/percolator
  - ii. National Anthem? Yes - looking for a singer or will play a recording
- c. USFSA COMPLIANCE
  - i. - **Background check, Safesport! (Amy Becker)** She's working on this but had to email USFS b/c her password wouldn't work. Will be done by the new year.
- d. Web page update
  - i. Add giving hearts day to the page. Maybe put sponsors on website? Savanna can put up a thank you to our sponsors.

## 3. New Business

- a. When do we start giving hearts day handout/push?
  - i. We do have the logo on the Christmas show program

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- b. Policy update- Policy #5 of the policy document. Adding a number of competitors going to a competition for the club to pay travel and hotel expense. Currently nothing in policy. See coach's comments above
  - c. Policy #2. Update or leave? **On Matters of Contracts, Policy or Personnel**, the Board and Board President will communicate without coach involvement. ~~Only the Board President will communicate with the Coaches with respect to these topics, and vice versa.~~ **Both the Board President and Vice President shall communicate, concurrently, with Coaches with respect to these topics and vice versa [revision approved 11/7/2023]. Leave as is**
4. Communications to go out (Email, Text, Facebook): TBD
    - a. Next Board Meeting Schedule on Facebook
  5. Wrap Up
    - a. Updates to Yearly Schedule: See below
    - b.
  6. Upcoming Meeting: Jan 8th 6:00pm Jonny Bs?
  7. No further business: Meeting adjourned

**Calendar**

- December 14 4PM - Christmas Show
- December 24 - Holiday Break Begins
- January 4 thru February 15 - Session 3
- January 5 - School Resumes
- January 13- Last Day for ice show registration
- January 19 - No School
- February 13 - No School
- February 17 - Ice Show Rehearsals Begin
- March 11 and 12 - No School
- March 13 - No School
- March 27, 28, 29 - Ice Show